

**TOWN OF ELSMERE
PLANNING COMMISSION
MEETING MINUTES
January 7, 2020
6:30 P.M.**

CALL TO ORDER: The Planning Commission Meeting was called to order at 6:30 PM.

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENT PRAYER FOR THOSE WISHING TO DO SO:

ROLL CALL:

CHAIRMAN	CHARLES LINDELL	PRESENT
COMMISSIONER	ROBERT ANDERSON	PRESENT
COMMISSIONER	LEON BACKER	ABSENT
COMMISSIONER	JOSE MATTHEWS	PRESENT
COMMISSIONER	KRISTA NUSCHKE	PRESENT
COMMISSIONER	MARY STEPPI	PRESENT
COMMISSIONER	VACANT	

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Approval of the minutes from the November 5, 2019 Planning Commission Meeting

ACTION: Commissioner Mathews made a motion to approve the minutes from the November 5, 2019 Planning Commission meeting. The motion was seconded by Commissioner Anderson.

VOTE: 4 in favor, 1 absent, 1 abstained, and 1 vacancy Motion carried

Lindell – Yes, Anderson – yes, Backer – Absent, Matthews – Yes, Nuschke – Abstained, Steppi – Yes

NEW BUSINESS:

Commissioner Steppi attended the Council meeting and a recommendation was made to change the amount of Planning Commission members to 5.

ACTION: Commissioner Steppi made a motion to approve the number of Members on the Planning Commission to stay at 7 and try to fill the vacancy. The motion was seconded by Commissioner Mathews.

VOTE: 5 in favor, 1 absent, 1 Vacancy Motion carried

Lindell – Yes, Anderson – yes, Backer – Absent, Matthews – Yes, Nuschke – yes, Steppi – Yes

OLD BUSINESS:

Review of the Comprehensive Plan

Mr. O'Neill presented a brief review of the meetings to date.

August – Overview & Introduction,

September – Demographics, Goals & Policies, Community Profile & Character

October – Transportation

November – Open House & Discussion of Housing, Parks & Environment

Mr. O'Neill handed out the agenda for tonight's meeting with an Overview of Existing Land Use, Existing Zoning, and Future Land Use. Reviewing the link between Future Land Use and Future Zoning updates. Initial Review of Annexation Areas (will discuss at length at next month's meeting). Review of Schedule moving forward. Next meeting – Tuesday February 4, 2020 (Annexation Areas and continued discussion of Land Use)

Town Manager Giles stated that council should be at the next meeting on Annexation and Land Use. Also, that the emails sent prior to tonight's meeting should be sent to all Council members, and Chief Giles. As well as going forward.

Town Manager Giles requested handouts to be given to all members that were from Deborah Norkavage

Mr. O'Neill asked if there were any questions from last month's meeting.

ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:

Chairmen Lindell presented a copy to of the OSPC Municipal Annexation Overview from January 2019.

PUBLIC COMMENT:

None

ADJOURNMENT:

ACTION: Commissioner Anderson made motion to adjourn the meeting. The motion was seconded by Commission Mathews.

VOTE: 5 in favor, 1 absent, 1 vacancy Motion carried

Lindell – Yes, Anderson – Yes, Backer – Absent, Mathews – Yes, Nuschke – Yes, Steppi – Yes

At this time, the meeting was adjourned.

These minutes summarize the agenda items and other issues discussed at the January 7, 2020 Planning Commission meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.



CHARLES LINDELL, CHAIRMAN



LEON BACKER, SECRETARY

In Leon's Absence (Robert Anderson)