

**TOWN OF ELSMERE  
BOARD OF ELECTION  
MINUTES  
FEBRUARY 12, 2019  
COUNCIL CHAMBERS – 6:30 p.m.**

**CALL TO ORDER:** Chairwoman Deborah Norkavage called the meeting to order at 6:30p.m.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Chairwoman Deborah Norkavage – Present  
Ruthie Drummond-Parson – Absent  
Kathy Aiken - Present

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

Minutes of the May 1, 2017 Board of Elections Meeting

Chairwoman Norkavage stated that these minutes would need wait for approval since there are not a majority of members present who attended the meeting.

**OLD BUSINESS:** None

**NEW BUSINESS:**

The Board will review the applications of all candidate who filed for office to determine if each applicant has met the requirements to run for the office to which they have filed.

Chairwoman Norkavage stated that she has been provided the log of individuals who have requested applications and submitted applications as well as the completed applications.

At this time, the members of the Board looked at the applications to determine that they were filed correctly and that all candidates have met the filing requirements.

Town Manager John Giles stated that the Filing Deadline for the election was Monday, February 4, 2019 at 7:00pm, Certificate of intention must be filed by

February 12, 2019 and the withdraw deadline was Monday, February 12, 2019 at 12:00 noon.

**ACTION:** A motion was made by Kathy Aiken to declare that all candidates which filed have met the requirements to file as candidates in the 2019 Town of Elsmere Biennial Municipal Election.

**VOTE:**            2-0 with 1 Absente            All-in-favor            Motion carried

**ACTION:** A motion was made by Kathy Aiken to declare that the following candidates have been deemed to have been elected to the office for which they filed since only one candidate has filed for that office.

For the Office of Mayor:

Mr. Eric Scott Thompson was the only candidate to file for the office of Mayor and therefore, under the law, he is deemed to have been elected to that office.

For the Office of 1<sup>st</sup> District Council:

Ms. Marianne Skipski was the only candidate to file for the office of 1<sup>st</sup> District Council and therefore, under the law, she is deemed to have been elected to that office.

For the Office of 3<sup>rd</sup> District Council:

Mr. Robert Kacperski was the only candidate to file for the office of 3<sup>rd</sup> District Council and therefore, under the law, he is deemed to have been elected to that office.

For the Office of 4<sup>th</sup> District Council:

Mr. Charles McKewen was the only candidate to file for the office of 4<sup>th</sup> District Council and therefore, under the law, he is deemed to have been elected to that office.

For the Office of 5<sup>th</sup> District Council:

Ms. Joann I. Personti was the only candidate to file for the office of 5<sup>th</sup> District Council and therefore, under the law, she is deemed to have been elected to that office.

For the Office of 6<sup>th</sup> District Council:

Mr. Brian Hurst was the only candidate to file for the office of 6<sup>th</sup> District Council and therefore, under the law, he is deemed to have been elected to that office.

The motion was seconded by Chairwoman Norkavage

**VOTE:**            2-0 with 1 Absente            All-in-favor            Motion carried

**ACTION:** A motion was made by Chairwoman Norkavage to declare the following candidates to have filed successfully as candidates in the 2019 Biennial Municipal Elections and an election will be held on Saturday April 27, 2019 from 10:00am to 7:00pm:

For the Office of 2<sup>nd</sup> District Council:

Mr. Steven E. Burg  
Ms. Sally A. Jensen  
Mr. Robert J. Stewart

The motion was seconded by Kathy Aiken.

**VOTE:**            2-0 with 1 Absente            All-in-favor            Motion carried

The Board will review the proposed election timeline and determine if any changes to that timeline are needed.

**ACTION:** A motion was made by Kathy Aikens to accept the proposed election timeline. The motion was seconded by Chairwoman Norkavage.

**VOTE:**            2-0 with 1 Absent            All-in-Favor            Motion carried

The Board will review Ordinance 644 and determine if they would like to suggest any changes to the Ordinance prior to it being acted on by the Mayor and Council.

**ACTION:** A motion was made by Kathy Aikens to approve Ordinance 644 prior to being acted on upon by the Mayor and Council. The motion was seconded by Chairwoman Norkavage.

**VOTE:**            2-0 with 1 Absent            All-in-Favor            Motion carried

Appointment of Absentee Election Judges.

Town Manager John Giles presented the following individuals for appointment as Absentee Election Judges and explained that we have spoken with these individuals and that they are willing to be appointed:

Mr. Ronald Russo  
Ms. Peggy Zugie  
Ms. Steveni Keeley

**ACTION:** A motion was made by Kathy Aikens to appoint the Absentee Election Judges as presented. The motion was seconded by Chairwoman Norkavage.

**VOTE:** 2-0 with 1 Absent All-in-Favor Motion carried

The Board will discuss future meeting dates.

Chairwoman Norkavage asked if there were any other meetings necessary prior to election day.

Town Manager John Giles stated that he was not aware of any. The next meeting that should be necessary will be Monday, April 29, 2019 to certify the results of the election.

**ITEMS SUBMITTED BY BOARD OF ELECTIONS MEMBERS:** None

**PUBLIC COMMENT:**

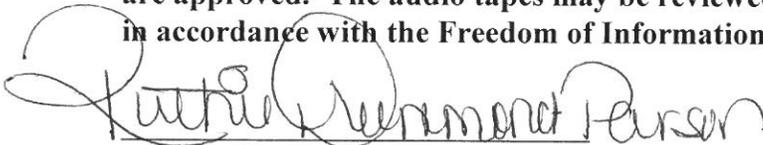
**ADJOURNMENT:**

**ACTION:** A motion was made by Kathy Aiken to adjourn the meeting. The motion was seconded by Chairwoman Norkavage.

**VOTE:** 2-0 with 1 Absent All-in-favor Motion carried

At this time the meeting was adjourned.

**These minutes summarize agenda and other issues discussed at this Board of Elections Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tapes may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.**



**DEBORAH A. NORKAVAGE  
CHAIRWOMAN**