

Town of Elsmere  
Planning Commission Agenda  
June 2, 2020  
Council Chamber - 6:30 pm

The Chairman and Commissioners may call for and go into Executive Session to discuss legal matters. The agenda of any meeting shall be subject to change to include additional items including Executive Sessions. Executive Sessions will be closed to the public and no action shall be taken during an Executive Session. All action will be taken in open public session.

**THIS MEETING WILL BE HELD  
VIRTUALLY AND BY CONFERENCE CALL**

Citizens will be able to access the meeting either by your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/168598773>

You can also dial in to the meeting using your phone. United States: +1 (872) 240-3311  
Access Code: 168-598-773

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**Due to the Coronavirus and the Governor's executive order, the Town Hall will not be open to the public for this meeting. However, the public will be able to access the meeting, listen to what is being said and make written or verbal comments by computer, tablet and smartphone. The attached document explains how to gain access to the meeting depending upon your device.**

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment: Limit three (3) minutes per person**

**Approval of Minutes:**

1. Minutes from the May 5, 2020 Planning Commission meeting

**Opening Statement:**

Anyone wishing to attend the meeting who may require special accommodations should contact Mrs.  
Denise Lardani at (302) 998-2215.

**New Business:**

**1. Review Petition 20-06, Tax Parcel Number 19-00100-263**

The applicant is requesting a plan review in accordance with the Town's NPDES permit in order to install 160 square foot impervious lot coverage and a 10'x16' shed. The Planning Commission will review Petition 20-06 and make a decision regarding this petition.

**2. Review Petition 20-08, Tax Parcel Number 19-00200-017**

The applicant is requesting a plan review in accordance with the Town's NPDES permit in order to install 12' x 35' impervious driveway. The Planning Commission will review Petition 20-08 and make a decision regarding this petition.

**3. Review Petition 20-10, Tax Parcel Number 19-00100-030**

The applicant is requesting a plan review in accordance with the Town's NPDES permit in order to install 12' x 16' covered deck in the rear yard of the residence. The Planning Commission will review Petition 20-10 and make a decision regarding this petition.

**Old Business:**

Review of Comprehensive Plan

**Items Submitted by Chairman and Board Members:**

**Public Comment: Limit three (3) minutes per person**

**Adjournment:**

**Anyone wishing to attend the meeting who may require special accommodations should contact Mrs. Denise Lardani at (302) 998-2215.**

## To Access the Meeting via your smartphone or tablet:

1. If using a smartphone or tablet, it will be best if you download the GoToMeeting App before attempting to log into the meeting.
2. Click the link listed under the computer, tablet or smartphone option. (example circled below)

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3. Follow the on-screen instructions to join the meeting. If necessary, enter the access code for this meeting 168-598-773
4. MUTE the microphone on your computer, tablet or smartphone.

Anyone wishing to attend the meeting who may require special accommodations should contact Mrs. Denise Lardani at (302) 998-2215.

5. Please use the chat function of the app or internet browser to ask your questions, Staff will be monitoring the chat to forward any questions to the Mayor during the meeting.

### **To listen in on the meeting using the phone:**

1. Dial the conference line: 1 (872) 240-3311
2. When prompted, enter the Access Code for the meeting **168-598-773**
3. When asked for your participant ID press #.
4. MUTE the microphone on your telephone until prompted for public comment.

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