

**Town of Elsmere  
Council Meeting Agenda  
May 14, 2020  
at 6:30pm**

**THIS MEETING WILL BE HELD VIRTUALLY  
AND BY CONFERENCE CALL**

Citizens will be able to access the meeting either by your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/124060533>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 124-060-533

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Due to the Coronavirus and the Governor's executive order, the Town Hall will not be open to the public for this meeting. However, the public will be able to access the meeting, listen to what is being said and make written or verbal comments by computer, tablet and smartphone. The attached document explains how to gain access to the meeting depending upon your device.

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment:** Limited to 3 minutes per person.

**The Mayor will make an opening statement:**

**Approval of Minutes:**

1. Minutes of the April 9, 2020 Council Meeting.

**Old Business:**

**New Business:**

1. Consideration of awarding a contract for Request for Proposal (RFP) 20-01 Residential Waste, Recyclables and Yard Waste Collection.
2. Consideration of re-appointing the following members of the Board of Adjustment. If re-appointed, their terms will expire on June 1, 2023.
  - a. Mr. John Acton
  - b. Mr. Ronald Russo

**Anyone wishing to attend the meeting who may require special accommodations should contact Mrs. Diana Reed at (302) 998-2215.**

**Public Notice of this meeting was made on May 6, 2020 prior to 4:00pm.**

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3. Consideration of re-appointing the following members of the Planning Commission. If re-appointed, their terms will expire on June 1, 2023.

- a. Vacant (Formerly Mr. Leon Backer)
- b. Vacant (Formerly Ms. Krista Nuschke)
- c. Ms. Mary Steppi

In addition, there is 1 Vacant position on the Planning Commission with a term expiring June 1, 2021.

4. Consideration of appointing Ms. Shirley Posey to the Planning Commission. If appointed, her term will expire June 1, 2021.
5. Consideration of re-appointing the following members of the Finance Committee. If re-appointed, their terms will expire on June 1, 2022.
- a. Ms. Steveni Keeley
  - b. Mr. Ronald Russo
6. Consideration of selecting streets for the 2020 Street Improvement Program.
7. Consideration of entering into a Cooperation Agreement with New Castle County for participation in the Community Development Block Grant (CDBG) Program through 2023.
8. Discussion concerning the vacancy which exists of the Board of Elections.
9. Consideration of renewing the Town's Towing Contract with First State Towing for a period of 1-year with 3 possible 1-year extensions.
10. Discussion and potential action concerning the funding the Town is scheduled to receive through the CARES Act.
11. The Council will schedule a date or dates for the annual budget hearing.

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**Departmental Reports:**

1. Code
2. Finance
3. Public Safety
4. Public Works
5. Town Manager

**Items Submitted by Mayor and Council:**

1. The Mayor will update the members of Council regarding the Town's response and actions regarding the Coronavirus emergency.

**Public Comment:**      Limit 3 minutes per person.

**Adjournment:**

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## To Access the Meeting via your smartphone or tablet:

1. If using a smartphone or tablet, it will be best if you download the GoToMeeting App before attempting to log into the meeting.
2. Click the link listed under the computer, tablet or smartphone option. (example circled below)

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Call to Order:

3. Follow the on-screen instructions to join the meeting. If necessary, enter the access code for this meeting 124-060-533
4. MUTE the microphone on your computer, tablet or smartphone.
5. Please use the chat function of the app or internet browser to ask your questions, Staff will be monitoring the chat to forward any questions to the Mayor during the meeting.

## To listen in on the meeting using the phone:

1. Dial the conference line: 1 (646) 749-3112
2. When prompted, enter the Access Code for the meeting **124-060-533**
3. When asked for your participant ID press #.
4. MUTE the microphone on your telephone until prompted for public comment.