



Resolution 19-05

A RESOLUTION AMENDING SECTION 8-3E OF THE TOWN OF ELSMERE PERSONNEL POLICY CONCERNING THE MAXIMUM AMOUNT OF VACATION THAT A FULL-TIME EMPLOYEE MAY ACCUMULATE.

Sponsored By: 2nd District Councilwoman Sally Jenson

Proposed: 11/14/2019

Results:

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A RESOLUTION AMENDING SECTION 8-3E OF THE TOWN OF ELSMERE PERSONNEL POLICY CONCERNING THE MAXIMUM AMOUNT OF VACATION THAT A FULL-TIME EMPLOYEE MAY ACCUMULATE.

WHEREAS, The current Town of Elsmere Personnel Policy states that, Permanent full-time employees may accumulate vacation leave to a maximum of one hundred and sixty (160) hours. All vacation days in excess of one hundred and sixty (160) hours shall be forfeited as of January 1st of each year; and

WHEREAS, This policy has on a number of occasions caused a problem and the Mayor and Council are frequently asked to issue a waiver of the existing policy; and

WHEREAS, The Mayor and Council wish to address this problem.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ELSMERE AS FOLLOWS:

That Section 8-3E of the Town of Elsmere Personnel Policy be amended to read as follows.

E. Permanent full-time employees may accumulate vacation leave to a maximum of two hundred and eighty (280) hours. All vacation days in excess of two hundred and eighty (280) hours shall be forfeited as of January 1st of each year.

RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ELSMERE ON THIS 14th DAY OF NOVEMBER 2019.

Eric Thompson
Mayor

Brian Hurst
Secretary

Synopsis Resolution 19-05

This resolution increases the total amount of vacation hours that a full-time employee may carry over into a new year from the existing 160 Hrs. to 280 Hrs.

Fiscal Impact

While there is no immediate fiscal impact associated with this resolution, it will affect the Compensable Absences which are reported on the Annual Audit.